



Stanstead

CLAIM FORM REGARDING THE REFUND POLICY FOR RECREATION FEES

Information needed to process the application	
Full name of parent or guardian :	
Address :	
Phone number :	
E-mail (optional) :	
Full name of child :	
Child's date of birth :	

Description of activities and entertainment		
Description of activities and entertainment	Organization or organizing business	Cost of activities and entertainment
1.		
2.		
3.		

The following documents are attached to the application (required):

- Proof of residence of parent or guardian
- Child's last school report
- Receipt of payment of the activity's registration fee
- Letter or email of the organization responsible for the activity to the effect that the child has attended 50% or more of the activity or entertainment referred

I acknowledge and certify that all information and documents provided are true, I agree that the child's name covered by the application to be disclosed if it is granted a refund and I sign this request for reimbursement this _____:

(date)

Signature of parent or guardian applicant

Reserved to administration	
Amount granted :	_____
Date :	_____
Resolution :	_____
Treasurer's initials :	_____
Comments :	_____